Enrolling in Student Choice Refunds

Students will log in to their campus portal site, or authenticate through Enterprise or QuikPay (using pass-through authentication). The first time you log in, you will see **Enroll in Refunds**.

Required steps

Step 1:

- Verify profile information that was passed in to the system is accurate and complete.
- Enter a secondary email address, and then click **Next**.

> **Note**
> If any information is incorrect, you will need to contact your institution to update it. Your school maintains your primary email address. Both the primary and secondary email addresses are used for correspondence and notifications related to refunds.

Home		Sign Out

Welcome, Test Student

Enroll in Refunds

Step 1 of 2: Profile Information

Student Information

First Name	**Test**
Last Name	**Student**
ID	**987654321**
Email Address	**test@mail.com**

Mailing Address

Univ of Refunds will provide the address you have on file at the school. Please contact the Business Office at 999-999-9999 to update your address.

Secondary Email

Email Address	

Next

Step 2:

- Select your refund method.
- Provide the required information.
- Agree to the terms and conditions.
- Click **Save**.

For more information see **Student Choice Refund Methods**.

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Enroll in Refunds

Step 2 of 2: Select your refund method

Refunds will be disbursed via the selected method at the time the request is received and processed. If a refund method is not selected, refunds will be delivered to you via first class mail in the form of a paper check, to the address on record with your institution.

◯	Bank Account (Direct Deposit)	Funds should be received **1-2 business days** from processed date
◯	Reloadable Debit Card	Funds should be received **1-2 business days** from processed date
◯	Paper Check	Funds should be received **3-14 business days** from processed date

Back to profile

You are now officially enrolled! The next time you sign in, you can edit or remove your refund method, edit your profile, and view history of refunds, profile changes, and email notifications.

| Home | | | Sign Out |

Welcome, Test Student   ID: 987654321

Refund Method

| ✓ Refund Method Selected | **Bank Account: Checking - - 1234** | Edit Refund Method | Remove Refund Method | Edit Profile |

Change History

Changed Date	Change Made	Changed By
3/11/2016 12:13:41 PM (CST)	Profile Update	987654321
3/11/2016 12:10:15 PM (CST)	Profile Update	987654321

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